

PAKENHAM PARISH COUNCIL**Annual statement for period ending 31st March, 2024**

| Year 2022/2023 | | Year 2023/2024 |
|-----------------------|-----------------------|-----------------------|
| £ | Income | £ |
| 12180.00 | Precept | 11965.00 |
| 1025.00 | Grants | 00.00 |
| 1.01 | Bank Interest | 43.68 |
| 1688.00 | Burial Fees | 1849.00 |
| 270.00 | Rent | 365.00 |
| 1451.49 | VAT | 808.70 |
| 9.61 | Wayleave | 9.61 |
| 200.00 | Donation | 00.00 |
| <u>16,825.11</u> | Total Receipts | <u>15040.99</u> |

| | | |
|------------------|-----------------------|-----------------|
| £ | Expenditure | £ |
| 128.00 | Prof.Fees | 704.88 |
| 3627.00 | Clerks salary | 2967.05 |
| 460.28 | Expenses/stationery | 398.63 |
| 316.00 | Hall Hire | 250.00 |
| 410.25 | Insurance | 363.00 |
| 513.20 | Subscriptions | 494.69 |
| 00.00 | Training/publications | 60.00 |
| 00.00 | Burial Ground | 00.00 |
| 2850.00 | Grants | 13925.00 |
| 2050.00 | Grass/hedge cutting | 2750.00 |
| 150.00 | The Dell/Church Wood | 2650.00 |
| 2698.19 | Village improvements | 772.95 |
| 808.70 | VAT | 1370.30 |
| 00.00 | Elections | 81.91 |
| <u>738.00</u> | Misc. | <u>00.00</u> |
| <u>14,749.62</u> | | <u>26788.41</u> |

Bank Reconciliation 01.04.23 to 31.03.24

| | | |
|--------------------|--------------------------------------|--------------------|
| 26,701.80 | Balances as at 1 st April | 28,777.29 |
| 16,825.11 | Total Receipts | 15040.99 |
| <u>(14,749.62)</u> | Less total payments | <u>(26,788.41)</u> |
| <u>28,777.29</u> | | <u>17,029.87</u> |

Cumulative funds are represented by:

| | | |
|--------------------|-----------------------|------------------|
| 12,334.30 | Current account | 585.80 |
| (204.20) 12,130.10 | Less unrepresented cq | 339.00 (246.80) |
| <u>16,647.19</u> | Deposit account | <u>16,690.87</u> |
| <u>28,777.29</u> | | <u>17,029.87</u> |

PAKENHAM PARISH COUNCIL

Supporting notes for the year ended 31st March, 2024

1. **Assets** – As at 31st March, 2024 the following assets were held:

| <u>Description</u> | <u>Basis of Valuation</u> | <u>Value £</u> |
|-------------------------|---------------------------|----------------|
| Land | Cost | 1926.00 |
| Bus Shelter | Cost | 13,949.17 |
| Village Sign | Cost | 3,162.62 |
| 6 x Metal village signs | Cost | 1,897.35 |
| Church Green board | Cost | 474.62 |
| 4 x Tourist trail signs | Cost | 967.23 |
| Village noticeboard | Cost | 1,608.30 |
| Benches x 3 | Cost | 3,028.60 |
| 5 x salt bins | Cost | 473.75 |
| Gala Tent | Cost | 664.17 |
| Defibrillator x 3 | Cost | 2840.00 |
| Cabinet x 3 | Cost | 1355.00 |
| Laptop | Cost | 458.00 |
| Printer/Scanner | Cost | 58.33 |
| Dog Waste Bin x 3 | Cost | 172.04 |
| Telephone Kiosk x 2 | Cost | 2.00 |
| Projector & cable | Cost | 241.66 |
| Wood Memorial | Cost | 1.00 |
| Total | | 33,279.84 |

During the period one item was disposed of: Laptop £200

During the period one laptop £458 and a wood memorial £1 were purchased

Creditors – Nil

2. **Borrowings** – As at 31st March 2024 no loans were outstanding. The Council had not borrowed any funds during the year, or at the year end.
3. **Leases** – As at 31st March, 2024 no leases were in operation.
4. **Outstanding Debts** – As at 31st March 2024 no debts were outstanding.
5. **Tenancies** – No tenancies were held.
6. **Section 137 Payments** – None
7. **Agency Work** – None
8. **Advertising and publicity** – No costs for advertising and publicity were incurred.
9. **Pensions** – None
10. **Charitable Trusts** – No money is held for any charitable trusts.

Notes for Internal Auditor

1. The Parish Council's accounts were approved and adopted 18 May 2022 item 13.
2. Budget for year 2023/24 agreed 30 November 2022 item 14
3. Precept for year 2022/23 agreed 30 November 2022 item 14
4. Petty Cash none held
5. VAT £1370.30 has been reclaimed for year 2023/24
6. PAYE & Pension Council was registered for PAYE and any necessary payments were deducted from Clerk's salary. No pension requirements – Re-declaration completed 18.3.2022
7. Risk Management: Annual financial risk assessment 18 May 2023 item 8iii – Standing orders & Financial regulations reviewed 18 May 2023 item 8i & 8ii – Bi-annual risk assessment of assets review 21 September 2023 item 8 & 21 March 2024 item 8 – Internal controls review 19 October 2023 item 10 – Internal auditor appointed 21 March 2024 item 11i

