

**Pakenham Parish Council**  
**Minutes of a Meeting of the Council**

**held on Wednesday, 17 November 2021 at 7.30pm in the Village Hall**

**Present:** Cllr Painter, Cllr Dorling, Cllr Bagnell, Cllr Davey, Cllr Palfrey, Cllr Sargent and Cllr Sidebotham

Three members of the public were in attendance.

Mrs S Brown (clerk) took the minutes.

1. **Record Councillors' apologies for absence:** *All in attendance.*
2. **Declarations of interest:** *Cllr Dorling in respect of item 10ii.*
3. **County Councillors Report:** *Cllr Hopfensperger was unable to attend and sent apologies a report had been received and circulated to Councillors which included: Extra Covid-19 support heading to Suffolk; Face masks back as additional measures brought in to reduce Covid-19 transmission in Suffolk schools and education settings; 88 local leaders come together before COP26 to set ambitious Net Zero targets; Cabinet to study £50 million plan to boost Suffolk bus services; MPs from Norfolk, Suffolk and Essex County Councillors, unite to protect the countryside and communities from the worst impacts of new pylons and cables; Lorry route plan review in Suffolk; Suffolk County Council pledges to take its outstanding Sizewell concerns to the Secretary of State and the Government; Suffolk businesses work hard to ensure we achieve net zero carbon by 2030; Suffolk continues to create the greenest county with £150,000 for new trees; 500<sup>th</sup> independent journey made by young people and adults with SEND; New discoveries of Suffolk's Anglo-Saxon past unearthed in the Deben valley. Council requested the Clerk to advise Cllr Hopfensperger that the bollards on the verge in Grimstone End had still not been removed to also ask for an update on the footpath on Church Hill. To also ask if the vegetation could be cleared at the 30mph signage at Upper Town, as it had been reported twice.*

**Borough Councillors Report:** *Cllr Brown was in attendance and reported he had approved the funding for the defibrillator. Due to Covid, there will be restricted activity taking place in Bury St Edmunds over Christmas.*

**Public Forum:** *A member of the public asked for an update on the footpath addition to the definitive map: the senior definitive map officer had advised the panel had met last week and considered the application, which was assigned a high priority for investigation. They aim to progress high priority cases as soon as they have capacity with the hope that this will be within two years. When the investigation into the application commences all interested parties contacted. The resident felt two years was excessively long to investigate. A brief discussion took place, the Clerk to ask Cllr Hopfensperger if this investigation could be quicker.*

4. **To consider the approval of the minutes of the last meetings:** The minutes of the meeting held on 20 October 2021 were approved to be signed as a true record.
  5. **Reports arising from the previous meeting:**
    - i. **Highways:** Cllr Bagnell advised he had spoken with Jo Churchill M.P. in regards the number of outstanding reported highway issues in the vicinity. Jo Churchill MP to investigate why these were taking so long to rectify.
    - ii. **Clerks Report:** The Clerk advised the defibrillator and cabinets had been delivered to the village hall with the Chair of PVH & PFA organising the installation. The insurance broker for the Parish Council had changed its name from Came & Co. to Gallagher, the insurance remains the same.
  6. **To consider quote for cleaning of war memorial and light:** The Clerk read out an email received from the churchwarden of St Mary's who advised they had received an estimate of £1000 from Peter Hall Designs of Farningham who provide metal cleaning and restoration services for war memorials. Council discussed and Cllr Sargent proposed acceptance of the estimate and Cllr Bagnell seconded all in agreement to accept the estimate and for the works to go ahead. Council also agreed they were happy to pay for a spotlight to be installed within the porch if the PCC were also in agreement. The Clerk to advise the churchwarden.
  - 7 **To consider:**
    - i. **Allotment Review:** The Clerk advised all the plots were in use with 4 on the waiting list. The current cost of a full plot was £20 and a half plot £10. Council discussed and agreed not to increase the cost of allotments.
    - ii. **Cemetery Review:** Council discussed and agreed to increase the costs of burial in line with those of Bury St Edmunds.
    - iii. **Meeting Dates for 2022:** Council discussed and all in agreement to continue to meet on the third Wednesday in the month at 7.30pm in the village hall, it was noted the Annual Parish Meeting in May with a start time of 7pm followed by the Annual Parish Council Meeting. The Clerk to circulate the dates to Councillors and the Newsletter.
  8. **To consider Queens Platinum Jubilee June 2022 working group report:** Cllr Sidebotham reported a number of village organisations are looking to contribute to the celebration including: the W.I., the Café group, the Pakenham charity group, PVH & PFA, the PCC and The Fox. To place on next agenda.
  9. **Correspondence:** Circulated to Councillors emails from West Suffolk Council, SALC and Suffolk County Council
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- i. **SCC HGV review of recommended routes:** Council discussed whether to complete the survey. Council agreed Cllr Painter to complete the survey and Cllr Hopfensperger to be informed.
- ii. **DEFRA consultation amendments to the Environmental Permitting Regulations 2016 – Noted**
- iii. **APNR:** Council discussed inclusion in the automatic number plate recognition camera project (ANPR) and all in agreement to ask to be considered using the same pole on The Street (opposite Manor Garth) used by SCC Vehicle activated signage.
- iv. **Emails received in regards footpath:** The Clerk advised a resident had completed an evidence form which the Clerk had sent through to the definitive footpath officer. Email received from Thurston Parish Council in regards joining of Thurston footpath to Pakenham circular walk. Council discussed, Clerk to ask Thurston how they would link the footpaths before a decision is made, to place on next agenda.
- v. **Email received in regards VAS on Bury Road:** The Clerk read the email to Council which was discussed, the Clerk to contact the Ixworth Clerk for an update. Cllr Bagnell left the meeting.

**10. Planning Applications to comment:**

- i. **Application DC/21/1914/TPO Holly House, 4 The Greenwoods – Crown lift up to 4m above ground level:** Council discussed and all in agreement no objection in regards the trees: T6, T7 and T9 but to object to crown lift for T8 as work was done on this tree approximately 3 years ago and Council felt no further work was needed. Cllr Dorling left the meeting
- ii. **Enforcement Updates:** The Planning Enforcement Officer had confirmed Strathcona was still 'open' and a planning application had been received: **Application DC/21/2114/FUL land rear of Strathcona, Grimstone End – installation of pipework to serve a ground source heat pump at Strathcona:** Council discussed and agreed no objection (4 no objections and 1 no comment) Cllr Dorling re-joined the meeting.

**11. Finance Report:** Bank balances, the deposit account held £10,146.18 at 30 April 2021. The current account held a cleared balance at 1 November 2021 of £16,331.16 and an uncleared balance after the invoices below have been paid of £15,024.21. Receipt had been received of £952.50 locality monies from Cllr Hopfensperger in respect of part payment for the defibrillator and cabinets (not included in the above figures)The third quarter against budget had been circulated to Councillors.

**To consider any payments to be made:** All in agreement for the invoices listed below to be paid.

- i. **To consider budget for 2022 - 2023:** The budget had been circulated to Councillors and all in agreement to accept.

- ii. **To consider precept for 2022 – 2023:** Following acceptance of the budget Council agreed to a precept of £12,180 and was dually signed by the Chair.
- iii. **To consider donation to PVH & PFA for Christmas Tree:** Council discussed Cllr Sargent proposed £50 seconded by Cllr Painter all in agreement: A cheque no: 1717 was raised for £50
- iv. **M&TJs grass cutting inv:14378 £204:** A cheque no:1713 was raised for £204
- v. **HMRC payment:** A cheque no:1714 was raised for £162.20
- vi. **Clerk salary and expenses:** A cheque no:1715 was raised for £752.95
- vii. **CPRE subscription £36:** A cheque no:1716 was raised for £36

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**Councillors' reports and items for future agenda:** Cllr Palfrey advised following recent attendance at PVH & PFA meeting the bookings for the village hall were good, a recent quiz evening had made money and in January they would push ahead with the refurbishment of the play area with

13. the hope to extend the area.

**Date of next meeting:** The date of the next scheduled meeting was confirmed as Wednesday, 19 January 2022.

**There being no further business the meeting was closed at 9.40pm**