

Pakenham Parish Council
Minutes of a Meeting of the Council

held on Wednesday, 16 March 2022 at 7.30pm in the Village Hall

Present: Cllr Dorling Vice-Chair, Cllr Bagnell, Cllr Davey, Cllr Palfrey, Cllr Sargent and Cllr Sidebotham

Three members of the public were in attendance.

Mrs S Brown (clerk) took the minutes.

1. Record Councillors' apologies for absence: *Apologies received and accepted from Cllr Painter*

2. Declarations of interest: *Cllr Davey in respect of item 5ii*

3. County Councillors Report: *Cllr Hopfensperger attended a report had been received and circulated to Councillors which included: Council focuses on children's services, adult care and the environment, as budget confirmed, Council's commitment to further enhancing Suffolk's natural environment, Public consultation launched in walking and cycling scheme in Sudbury, 'Women don't do such things!' – new women's history free exhibition to open at The Hold, Residents urged to support Suffolk spectacular, Suffolk cements commitment to keeping its communities safe, Good news for Suffolk Government gives the green light to negotiate a County Deal, Council welcomes renewed Government efforts to reduce impact of offshore wind on Suffolk communities, Otley Bottom bank repairs to start next month, £6.4 million project to 'Reclaim the Rain' and tackle flooding, Halfway mark reached as over 20,000 Suffolk streetlights replaced, Plans for a large solar farm are seriously flawed and can't be supported, say Suffolk County Council, Suffolk Fostering and Adoption Service swoops into The Big Hoot, Thank you to responders who kept us safe and Suffolk moving during the storms.*

A briefing will be circulated in the next few days on how residents can help with the Ukrainian crisis. Cllr Hopfensperger advised she was waiting for confirmation from Highways for a date for a site visit to look at the footpath issues outside the church. The kebab van a site visit is being set up to look at tidying the area, a brief discussion took place if the area could be redesignated as a private road, it was advised anything needing a traffic regulation order is very expensive to implement. There is a possibility this site could be designated as a no trading area, this is currently going through a consultation process. It was advised the hygiene team and waste team visit the area regularly. A resident had delivered a report with pictures on the state of the area, this had been given to Cllr Hopfensperger.

Borough Councillors Report: *Cllr Brown was in attendance nothing currently to report and happy to support Pakenham's community group with funding towards the Queens Jubilee weekend.*

Public Forum: *No member of the public wished to speak.*

4. **To consider the approval of the minutes of the last meetings:** The minutes of the meeting held on 3 March 2022 were approved to be signed as a true record.

5. **Reports arising from the previous meeting:**

i. **Highways:** A response from Cllr Hopfensperger had been received following a resident's email in regards HGV's and footpaths, a copy had been sent to the resident for information.

ii. **Queens Platinum Jubilee Weekend and to consider Jubilee Mugs:** An email from the community group organising an event had been circulated to Councillors. The Clerk advised the company used to supply the jubilee mugs in 2012 were still in operation and had the original art work used, details were circulated to Council. The Clerk advised the cost of a standard mug was £3, a standard plus mug (guaranteed dishwasher proof) £3.50 and a porcelain mug was £4. Council discussed and agreed to purchase 50 porcelain mugs to sell at cost, £4 in the village post office. Cllr Hopfensperger agreed to a grant of £525 to cover the cost of 150 £3.50 mugs to give to the children of the village who were attending the jubilee weekend events on a first come basis. The clerk to send the details to Cllr Hopfensperger. It was agreed to use the 1952 picture of the Queen and also use the new jubilee logo, Cllr Davey to take a picture of the village sign with the possibility of using on the mugs. The clerk to liaise/order mugs with the company.

The community group advised they were liaising with Cllr Brown for funding and notices were going in the village Newsletter and facebook page. They were starting to receive offers of help from residents. It was hoped to have lots of craft/fun items for children as well as a street party style tea behind the pub. The Fox would be putting on a BBQ at a reasonable cost for adults as well as providing free ice creams supplied by a local firm. Cllr Brown to find the contact for the local nursery group. To place on next agenda.

iii. **Clerks Report:** An email had been sent to all allotment holders informing them of the complaint received by West Suffolk Council and asking that they refrain from lighting bonfires on the allotments. A burial has taken place on plot F13 and a burial of a double urn of ashes is due to take place in plot F14. Cllr Dorling had contacted the grave digger to discuss the concern of the Parish Council of spoil left in the lawn cemetery. This was discussed and it was agreed to have a designated area for spoil, Cllr Dorling to advise the grave digger. To place on next agenda 'To consider increase in burial charge of £200 to cover cost of soil disposal'

6. **To consider working group reports:**

i. **Revision of local plan:** To place on next agenda.

- 7 **To review the grass cutting contract:** Notification of the increased charges had been received and was discussed by Council all in agreement to accept the new charges and continue to use M & TJs.
- 8 **To consider bi-annual risk assessment:** *The additional defibrillator had been added to the risk assessment which had been circulated to Councillors all in agreement no further update was needed.*
- 9 **To consider response to Green Ixworth's letter:** *To place on next agenda.*
- 10 **To consider maintenance and installation of shelves in the Telephone kiosk on The Street:** *Cllr Sidebotham had received a quote for £500 for the repair, painting and installation of shelves, Council discussed and all in agreement to go ahead with the works. Cllr Sidebotham to inform the contractor.*
- 11 **Correspondence:** *Circulated to Councillors including*
 - i. **Intention to Consult – West Suffolk Taxi Policy** – Noted
 - ii. **Email from resident** – Noted response above from Cllr Hopfensperger
- 12 **Planning Applications to comment:**
 - i. **Application DC/22/0048/TPO (amended) Rohan 6 Manor Garth – One Lime a. removal of basal epicormic growth b. reduced upper crown by up to 1.5m c. reduce regrowth stems from previous reduction points by up to 1.5m:** *Council discussed Cllr Dorling proposed no objection seconded by Cllr Bagnell all in agreement no objection.*
- 13 **Finance Report:** *Fourth quarter against budget and expenditure cash book had been circulated to Councillors. Bank balances, the deposit account held £10,146.18 at 30 April 2021. The current account held a cleared balance at 28 February 2022 of £16,807.21. The uncleared balance of the current account after the invoices below have been paid of £15,805.62.*
To consider any payments to be made: *All in agreement for the invoices listed below to be paid.*
 - i. **To confirm revised pay scales from April 2021 which reflect the agreed 1.75% increase:** *Council all in agreement.*
 - ii. **SALC payroll provision inv: 25569 £22.80:** *A cheque no:1723 was raised for £22.80*
 - iii. **Weekly inspection 6 month payment £75:** *A cheque no: 1725 was raised for £75*
 - iv. **Clerk salary and expenses to 31.3.22:** *A cheque no: 1724 was raised for £884.99*
 - v. **HMRC payment:** *A cheque no: 1726 was raised for £173.80*

14. Councillors' reports and items for future agenda: Cllr Bagnell advised he would dispose of the fallen branch of tree on the pavement opposite the allotments. Cllr Bagnell was thanked.

Date of next meeting: The date of the next scheduled meeting was confirmed as Wednesday, 20 April 2022.

There being no further business the meeting was closed at 8.40pm
