

Pakenham Parish Council
Minutes of a Meeting of the Council

held on Wednesday, 16th June 2021 at 7.30pm in the village hall

Present: Cllr Painter, Cllr Dorling, Cllr Bagnell, Cllr Palfrey, Cllr Sargent and Cllr Sidebotham

No Members of the public were in attendance.

Mrs S Brown (clerk) took the minutes.

1. Record Councillors' apologies for absence: *Apologies received and accepted from Cllr Davey*

2. Declarations of interest: *No declarations of interest received.*

3. County Councillors Report: *Cllr Hopfensperger did not attend a report was received after the meeting and was circulated to Councillors and included: SCC leader vows to 'build back better, stronger, & greener after COVID'; Schools across Suffolk recognised for their efforts in encouraging active travel; Walk in the footsteps of Anglo-Saxon Kings on new Suffolk countryside trail; New cycle parking installed thanks to Governments Active Travel Fund; A new electric taxi-bus service launched in East Suffolk; Long awaited Pride in Suffolk's Past exhibition opened at The Hold; Project to share stories of Newmarket's WW2 Jewish refugees; New guide drafted to support major developments in Suffolk; State-of-the-art vehicles join Suffolk Fire and Rescue Services fleet. Cllr Hopfensperger advised she was still waiting to hear back from the Highways Officer and will chase him again.*

Borough Councillors Report: *Cllr Brown attended and gave a report which included an enforcement update on Shetland Boats EN/21/0110: The Council is currently in the progress of investigating this case. The details with this site so far is that planning permission (DC/17/2199/FUL) allowed the continued use of the former builders yard for joinery work and soft furnishings in connection with the filling out of moulded glass fibre boats, for a temporary period. The complaint alleges that this permission has now lapsed and that a breach has occurred. Council discussed and asked for the case to be resolved, Cllr Brown to take it forward. Cllr Brown advised the clerk to download a locality grant form and complete for 50% cost of benches and installation. Cllr Brown advised monies are available for a community event including subsidies for food, equipment, hire of village hall & marquee, purchase of disposable plates. Printing costs of flyers etc. Council thanked Cllr Brown and discussed the possibility of holding an event on Saturday 28 August to possibly include the village hall, W.I. and the Fox pub. Cllr Palfrey to discuss at the next village hall committee meeting, Cllr Sidebotham to approach the owner of the Fox and Cllr Sargent to approach the W.I. Cllr Dorling advised a risk assessment would have to be carried out. To place on next agenda.*

Public Forum: *A member of the public had submitted two items for the public forum which the Clerk read to the meeting. The resident was happy to host, if required the group to discuss the cycle ways/active travel group. Council happy for this to go ahead as soon as an update was received from Cllr Hopfensperger and highways. The resident also highlighted the use of defibrillators and whether the WhatsApp group could be used in emergencies. Council were happy if the*

WhatsApp group wished to continue for this use. Council also discussed the possibility of purchasing a third defibrillator for the village. It was felt a good location was at the pavilion to allow it to be available for the residents of The Owell. The Clerk to receive prices and place on the next agenda. The Clerk to look at the availability of CPR training in the autumn.

4. **To consider the approval of the minutes of the last meetings:** *The minutes of the meeting held on 19th May 2021 were approved to be signed as a true record.*

 5. **Reports arising from the previous meeting:**
 - i. **Sizewell C meeting in regards Pakenham Fen:** *The Clerk advised the comments had been sent to The Planning Inspectorate. Council briefly discussed including the statement from Sizewell C Community Team, the Clerk to send a copy through to the village Newsletter.*
 - ii. **Highways:** *The Clerk advised a resident had reported damage to their car from a stump on the highway verge outside a residence on Fen Road. Cllr Hopfensperger confirmed this matter had been sent to Highways for action. Council had been advised in 2017 that the SCC legal team to write to owner.*
 - iii. **Clerks Report:** *Nothing further to report.*

 6. **To consider Footpath addition to the definitive map:** *Cllr Dorling advised 11 forms had been completed and 7 residents were prepared to speak to confirm this. Cllr Dorling to complete the Schedule 8 form ready for the next meeting. To place footpath addition to the definitive map on the next agenda. Clerk to advise SCC.*

 7. **To consider maintenance of war memorial:** *The Church authorities has asked which company the Council would be using to renovate/clean the war memorial. The Clerk had advised use of either Hanchets of Bury St Edmunds or Masters & Sons of Woodbridge. Currently waiting to see if either of these firms are acceptable. Cllr Painter to check for authorised companies which could carry out this work. Cllr Bagnell suggested the village needed a war memorial which was outside of the church where residents can see it. Cllr Painter advised after the memorial in the church is cleaned a light placed over it would enhance the memorial. Cllr Bagnell to investigate war memorials and place on next agenda.*

 8. **To consider signage/spoil at the Lawn Cemetery:** *Cllr Dorling and the Clerk advised spoil was not a current problem at the lawn cemetery.*

 9. **Correspondence circulated:**
 - **SALC ebulletins** – *noted*
 - **Suffolk Constabulary information** – *Noted*
 - **West Suffolk Council notice of the next Parish & Town Forum on 14 July on Teams** – *Noted*
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- **Emails received from residents in regards the anonymous leaflet distributed in the village** – The statement from the Chairman and the press release from Sizewell C had been sent.

10. Planning Applications to comment:

- Application DC/21/0816/HH amended – Lamberts Cottage, Fen Road – addition of extend access and driveway to previous application:** Council discussed and all in agreement no objection.
- Application DC/21/1223/TCA Wansbeck Cottage, The Street – one apple tree fell, one apple tree overall crown reduce by 1.5m:** Council discussed and all in agreement no objection.
- Applications determined by Planning Authority advised:**
DC/21/0441/LB Red Castle Farm – Approved
DC/21/0525/TCA The Fox Inn – Approved
DC/21/0472/LB Dovecote Red Castle Farm – Approved
DC/21/0519/TPO Mulberry House – Approved
DC/21/0468/LB 1, Church Green – Approved
DC/21/0638/HH 1, Church Green – Approved
DC/21/0848/TCA Beggars Roost – Approved

11. Finance Report: Bank balances the deposit account held £10,146.18 at 30 April 2021. The current account held a cleared balance at 31 May 2021 of £26,189.58 after the invoices on the agenda have been paid an uncleared balance of £23,430.86 which included £10 allotment rent, HMRC VAT reclaim of £744.73 and two burial payments of £410.

The first quarter against budget was presented to Councillors.

To consider any payments to be made:

- M&TJ's gross cut inv:14168 £408:** A cheque no: 1694 was raised for £408
- Clarks of Walsham benches inv:229214 £1221.19:** A cheque no: 1695 was raised for £1221.19
- Clerks salary and expenses of £228.33:** A cheque no: 1696 was raised for £877.33
- HMRC 1st quarter:** A cheque no: 1697 was raised for £ 162.20

12. Councillors' reports and items for future agenda: Cllr Dorling to chase the contractor for the works on the phone box in Grimstone End. Cllr Palfrey advised a resident had kindly cut the grass at Upper Town the Clerk to send a letter of thanks.

13. Date of next meeting: The date of the next scheduled meeting was confirmed as Wednesday, 21 July 2021.

There being no further business the meeting was closed at 9pm

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